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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 7 August 1952

FROM : Chief, Language Services Division

SUBJECT: Progress Report for Week of 4 August through 8 August 1952

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- 1. A combined total of students is presently enrolled in introductory and self-study courses in the Language Training Center.
- 2. The laboratory was used for a total of 335 student hours in the preceding week.
- 3. Five requests for training in outside institutions have been approved. One of these requests involved an extension in time for a student already in training.
- 4. Tape recordings are being made in Advanced Portuguese and Advanced Turkish in preparation of the fall self-study course. Material is being prepared for tape recordings in Beginning Roumanian.
- 5. A memorandum announcing various language training programs to be offered both inside and outside the Agency this fall is being distributed this week to all Agency divisions through the Training Liaison Officers.

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